

Working in Canada

Regulations for International Students

Presented by:

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International Student Advisor

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Working In Canada

As a general rule, anyone who is not a Canadian Citizen or Permanent Resident must have authorization to work in Canada by way of a **work permit** or a **study permit that authorizes employment**

Regulations for International Students

- On-campus work
- Off-campus work
- Co-op or Internship Work Permit
- Post-Graduation Work Permit (PGWP)
- Spousal Applications (Open Work Permit)

Work on or off campus

Work on campus (without a work permit)

You must...

have a valid **Study Permit**

be a **Full-time student**

- at a participating institution (Western and its affiliated colleges are included)

have a SIN

- **Unlimited hours**
- **Note: no more than 10 hours per week for graduate students**

Work off campus (without a work permit)

You must...

a valid **Study Permit**

- with a condition that says you can work off-campus

a **Full-time student**

- at a participating institution (Western and its affiliated colleges are included)

enrolled in school

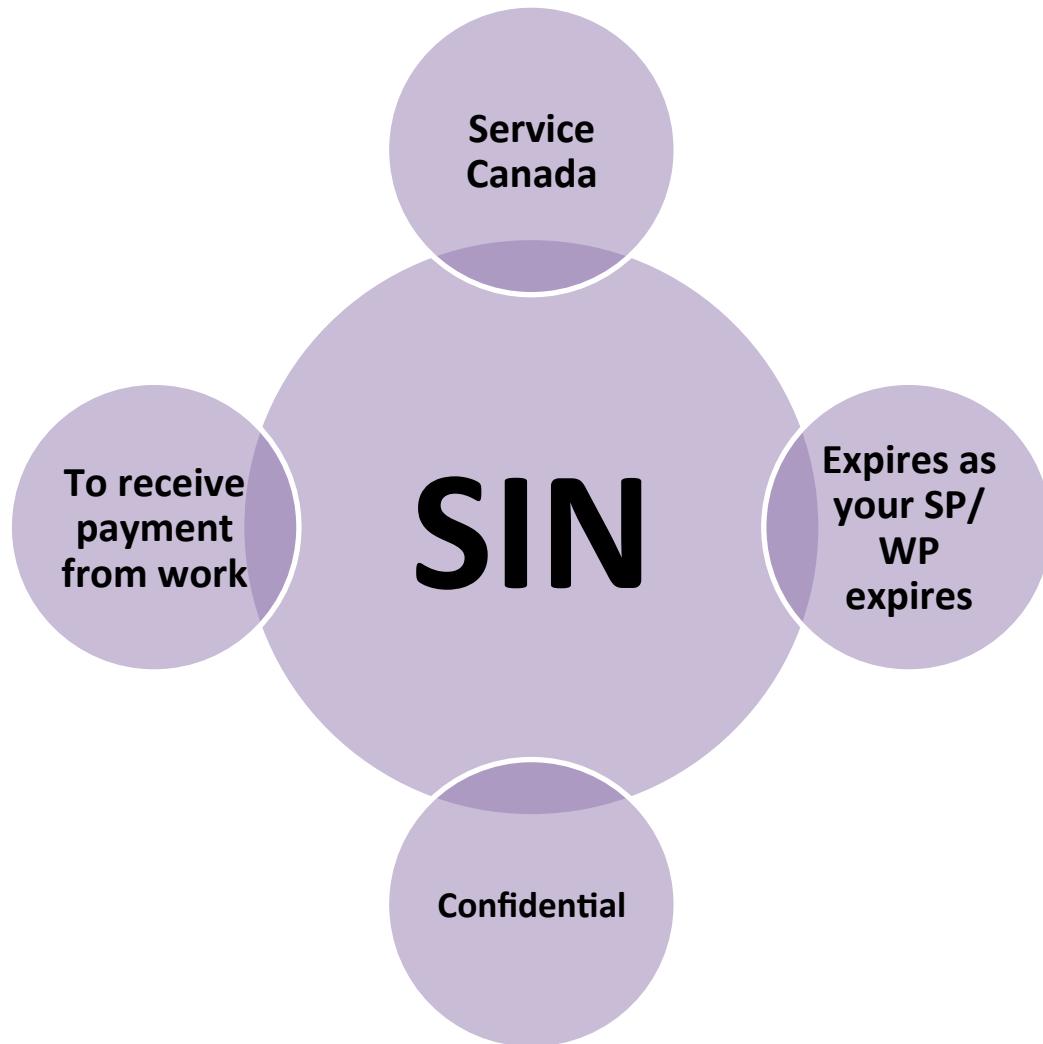
- and have started studying

in a program

- that leads to a degree, diploma or certificate that is at least 6 months long

- **You can work up to 20 hours a week off-campus**
- **You can work full-time during scheduled breaks**

Social Insurance Number - SIN



<p>SIN Confirmation</p> <p>Service Canada</p>	<p>SIN Confirmation</p> <p>Canada</p>	<p>Page 1 of 1</p>
<p>Date: 09-FEB-2015</p>		
<p>Protected B</p>		
<p>Social Insurance Number (SIN):</p> <p>[REDACTED]</p>		
<p>Names on the SIN record</p>		
<p>First Name: [REDACTED]</p>		
<p>Middle Name(s): [REDACTED]</p>		
<p>Family Name(s): [REDACTED]</p>		
<p>Address: [REDACTED]</p>		
<p>Protect your SIN; it is confidential</p> <p>Keep all documents containing your SIN in a safe place.</p>		
<p>Use of your SIN</p> <p>You are required to provide your SIN to your employer within three days after the day you receive it. Also, some programs and/or services authenticate a person's identity using data on the SIN record; ensure you are using the names as shown above.</p>		
<p>If your SIN begins with the number 9</p> <p>You must present a valid proof of authorization to work in Canada to your employer. Your SIN record must always be updated to reflect the most recent expiry date.</p>		
<p>For more information, visit our Web site:</p> <p>www.servicecanada.gc.ca</p>		
<p>EXAMPLE</p> <p>ONLY</p>		



Social Insurance Number - SIN

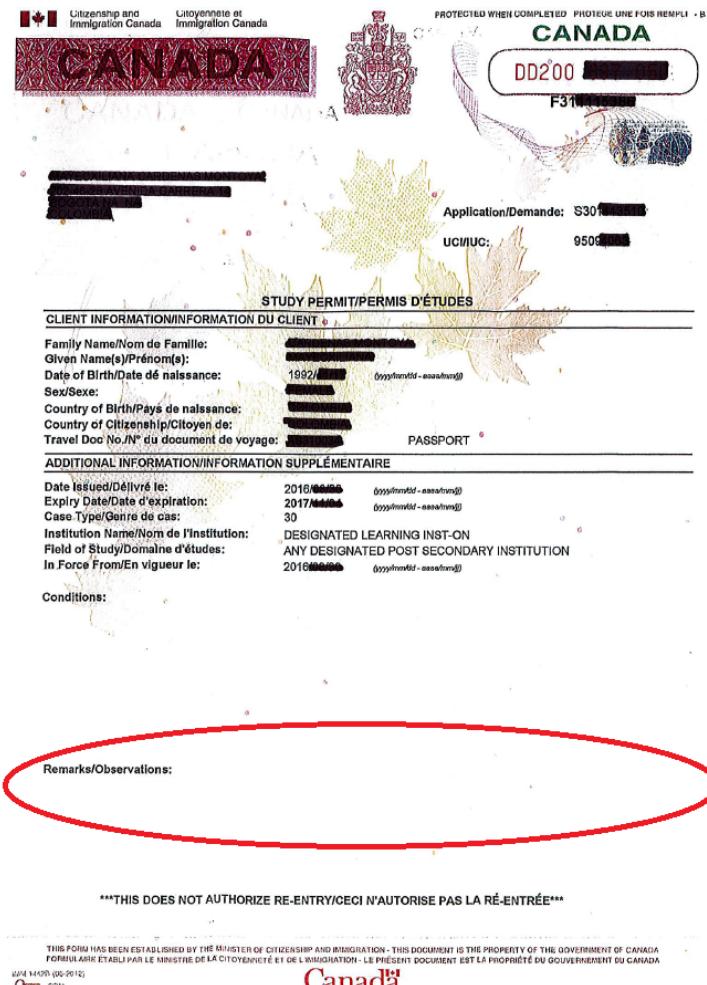
Dominion Public Building
457 Richmond Street
London, Ontario



Service
Canada 

**Bring your passport and study permit or work permit.
(Photocopies will not be accepted)**

What you need to apply for a SIN



Conditions/remarks on your study permit must indicate:

- *“may accept employment”*
- *“may work”*
- *“are eligible to work”*

Apply for an Amendment or Change of Conditions

Amendment

- if it's a mistake made by IRCC
- No application fee
- Original SP needs to be mailed to IRCC

Change of Conditions

- if your situation has changed since the permit was issued
- \$150
- Same procedure as study permit renewal

You cannot work in Canada if...

- ✖ You are NOT a full-time student
- ✖ Your status has expired
- ✖ Your study permit says you are not authorized to work on or off campus
- ✖ You no longer meet eligibility requirements for on-campus or off-campus employment



Co-Op Employment

Co-op & Internship Programs

You may apply for a co-op or intern work permit if:

a valid **Study Permit**

employment must be an **essential part** of program of study

a **letter from school**

- that confirms all students in your program need to complete work placements to get their degree

Co-op or internship totals **50% or less** of study program

*There is no processing fee for co-op work permit.

Post-graduation Work Permit (PGWP)

Post-graduation Work Permit-PGWP

“One time” gift for international students to gain Canadian work experience

An **OPEN** work permit

- Do you need a job offer to apply?
- Can you work for any employer?
- Can you work anywhere in Canada?
- Can you work at any jobs?
- Does the job need to be related to your degree?

You are eligible for a PGWP if you meet all of the following criteria...

Currently hold valid temporary status in Canada

- or have left Canada

*Study permit expires as of expiry date or 90 days after you complete your studies

A valid study permit at some point during the 180 days

- You have 180 days to apply for PGWP after school issues your final marks

Completed a study program

- at an eligible DLI
- at least 8 months long
- leading to a degree, diploma or certificate

Maintained full-time student status

- except final session or leave of absence (case by case)

Received final transcripts AND a PGWP letter

- from Registrar's Office

You are not eligible for a PGWP if you...

Already received a PGWP

- Except you didn't receive a full length of PGWP due to your passport expiry date

Studied English or French as a second language

- Or took general interest or self-improvement courses

Participated in or are a recipient of the following awards/scholarships:

- Global Affairs Canada (GAC) (eligible for PGWP if you got a Study in Canada scholarship)
- Government of Canada Awards Program funded by GAC
- Equal Opportunity Scholarship, Canada–Chile
- Canada–China Scholars' Exchange Program
- Organization of American States Fellowships Program

Completed the majority of a study program by distance learning

- Online courses, e-learning or correspondence

Completed a study program at a non-Canadian institution located in Canada

- Regardless of the length of stay in Canada

Length of the PGWP

Students may be eligible for a Work Permit that is valid for up to 3 years
(depending on the length of their program of study).

Official length of program	PGWP validity
< 8 months	NOT ELIGIBLE
> 8 months & < 2 years	Up to the same length as your program
2 years or more	3 years
a 16-23 month, full-time graduate program with no breaks	A PGWP may be issued for 3 years

Work full-time after you submit PGWP application

- Had a valid study permit when you submitted your PGWP application
- Completed your study program
- Were eligible to work off-campus without a work permit while studying
- Didn't work more hours than you were allowed to

*****You must stop working the day you are notified by IRCC that your application is refused.*****

Spouse

Ability to Work in Canada

Spouses / Common-Law Partners of International Students

...are eligible to apply for an OPEN work permit

- A spouse or common-law partner (**non-student**) of a **full-time** international student may obtain an open work permit
- The Work Permit will have the same expiry date as their spouse's Study Permit
- Spouses needing assistance with job searching are invited to visit the International and Exchange Student Centre

IESC's Immigration Services



iesc.uwo.ca



iesc@uwo.ca



519-661-2111 ext. 89309



Drop-ins or appointments



Workshops

IESC International Student Advising Drop-in Hours

IESC International Student Advising Drop-in Hours	
Monday	10am-12pm 1pm-3pm
Tuesday	1pm-3pm
Wednesday	10am-12pm 1pm-3pm
Thursday	10am-12pm 1pm-3pm
Friday	10am-12pm 1pm-3pm

- ❖ On a first-come, first-served basis
- ❖ Approximately 10 minutes per student
- ❖ At 2nd floor of IGAB

IESC Immigration Workshops- Fall 2019

Date	Time	Topic	Location
March 4	11:00-12:30pm	Study permit extensions and amendments	IGAB Chu Centre
March 25	11:00-12:30pm	Post-Graduation Work Permit	IGAB Chu Centre
April 1	11:00-12:30pm	Inviting Family and Friends	IGAB Chu Centre

Check the IESC Website and weekly Network Emails for more information!