

Western International

Post-Graduation Work Permit (PGWP)

Post-graduation Employment for International Students in Canada

Presented by:
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AGENDA

- Eligibility criteria for PGWP
- Length of PGWP
- How to apply for a PGWP
- Documents required for PGWP application
- Work authorization after completion of program
- Q & A

Note: This presentation contains accurate information as of the date indicated. For the most up-to-date information on visas and permits, visit [Immigration, Refugees and Citizenship Canada \(IRCC\)](#).

POST-GRADUATION WORK PERMIT (PGWP)

“One time” gift for international students to gain Canadian work experience

An **OPEN** work permit

- You do not need a job offer to apply
- You can work for any employer
- You can work anywhere in Canada
- You can work at any jobs
- The job does not need to be related to your degree

PGWP: GENERAL ELIGIBILITY

Completed a program at a DLI

- Search your institution in the [DLI list](#) to see if they offer PGWP-eligible programs

Maintained full-time status throughout your program, except

- Part-time during final academic session
- Taking approved leave of absence
- Having to stop studying or change to part-time between March 2020 and Fall 2020 due to COVID-19

Apply within 180 days after your official completion date

- Study permit must be valid at some point during the 180 days

None of the exceptions apply to you:

- Received a PGWP*
- Received funding from GAC that requires you to return to your home country
- Completed over 50% of your program through distance learning*
- Completed a program at a non-Canadian institution
- Completed a program that is not PGWP-eligible
 - Studied ESL or FSL
 - Took general interest or self-improvement courses
 - Programs delivered by a private career college on behalf of a public PGWP-eligible institution*

Filter items Showing 1 to 1 of 1 entries (filtered from 528 total entries) | Show

Name of institution <input type="text"/>	Designated learning institution number (DLI #) <input type="text"/>	City <input type="text"/>	Campuses <input type="text"/>	Offers PGWP-eligible programs <input type="text"/>
Western University	O19375892122	London	The University of Western Ontario	Yes

PGWP: ELIGIBILITY REQUIREMENTS

BASED ON STUDY PROGRAM

Bachelor's, master's or doctoral degree from a university

CLB 7 or NCLC 7

8 months or longer

Field of study:
N/A

Any other university program

CLB 7 or NCLC 7

8 months or longer

If SP application submitted on or after November 1, 2024, you must have graduated in an [eligible field of study](#).

College program or other non-university program

CLB 5 or NCLC 5

8 months or longer

If SP application submitted on or after November 1, 2024, you must have graduated in an [eligible field of study](#).

Flight school

Completed a flight training course at a DLI training centre and now have a Canadian commercial pilot's license OR

Have or are in the process of getting an instructor's rating and a job offer as a flight instructor from a DLI flight training centre

NO language or field of study requirements. Program must be 8 months long.

PGWP: ELIGIBILITY REQUIREMENTS

BASED ON YOUR PHYSICAL LOCATION

Applying from inside Canada

- Don't let your status expire
 - Your study permit expires as of the expiry date on the permit **or** 90 days after the day you complete your studies, **whichever comes first.**

Applying from outside Canada

- **If your study permit has expired, you must submit your PGWP application from outside Canada.**
 - You may be able to apply for restoration and PGWP from inside Canada.
- You may also leave and apply for your PGWP from outside Canada, if preferred.

Special measures due to Covid-19 when graduating and applying for a PGWP from outside Canada:

You don't have to hold a valid study permit if you

- were enrolled in a program that was **in progress in March 2020** or
- started a program between **March 2020 and August 31, 2022** and
 - you have a study permit or
 - you've been approved for a study permit or
 - you applied for a study permit before starting your study program
 - **Your study permit must eventually be approved.**

Only the time you spent studying outside Canada after IRCC received your study permit application counts towards the length of your PGWP.

LENGTH OF PGWP

Official length of program	PGWP validity
< 8 months	NOT ELIGIBLE
> 8 months & < 2 years	<ul style="list-style-type: none">Up to the same length as your program3 years for Master's degree programs (applications received on or after February 15, 2024)
2 years or more	3 years
Two PGWP-eligible programs completed within 2 years	PGWP may combine the length of each program

You **may** be eligible for a Work Permit that is valid for **up to 3 years** *depending on the length of your program of study*.

NOTE:

- You can't get a PGWP if you already had one after completing an earlier program of study.
- Make sure your passport is valid to cover the length of PGWP that you are eligible for.

HOW TO APPLY FOR A PGWP

Step 1:
Go to ircc.canada.ca

The screenshot shows the IRCC Canada.ca website. At the top, there is a navigation bar with the Canadian flag, the text 'Government of Canada' and 'Gouvernement du Canada', a search bar labeled 'Search IRCC', and an 'IRCC sign in' button. Below the navigation bar is a 'MENU' dropdown. The main content area features the heading 'Immigration and citizenship' with a sub-heading 'Canada.ca'. The text below the heading reads: 'Apply to travel, study, work or immigrate to Canada. Apply for citizenship, a permanent resident card or refugee protection. Check the status of your application or find a form.' To the right of this text is a photograph of a diverse group of people. Below the photograph is a dark blue box with white text: 'See our plan for the number of temporary and permanent immigrants we'll admit to Canada in the coming years.' Below this is a light blue section titled 'Information on' with a list of links: Afghanistan, Haiti, Iran, Israel, the West Bank and the Gaza Strip, Lebanon, Sudan, Ukraine, and Wildfires in Canada. At the bottom is a 'Most requested' section with a list of links: Sign in to your IRCC account (circled in red), How to check your application status, Check application processing times, Find an application form, Pay your fees, Find out if you need an eTA or a visa to visit Canada, and Have questions? Find answers in the Help Centre.

HOW TO APPLY FOR A PGWP

Step 2:
Select the right account

Sign in to your existing account | **You don't have an account**

We have many accounts you could sign in to.

To get to the right account sign-in page, tell us what your application is for.


Visitor visa

Express Entry

Study permit

[Work permit \(including post-graduation, IEC and extensions\)](#)

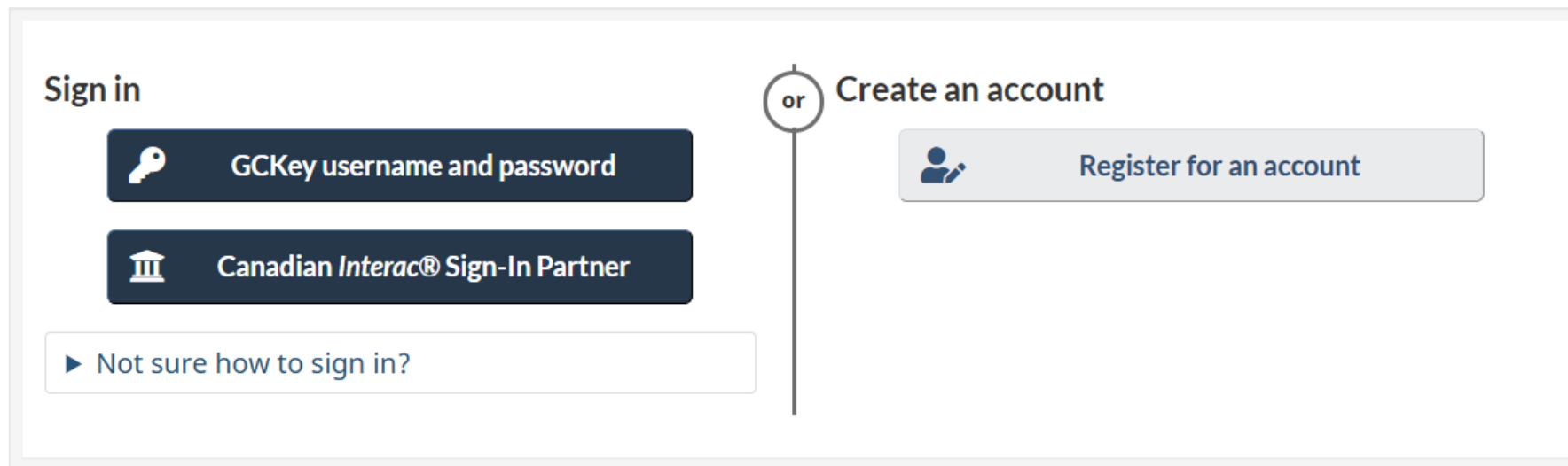
You used the IRCC secure account (GCKey or Sign-In Partner).

 IRCC secure account (GCKey or Sign-In Partner)

Another application (study extension, immigration, citizenship and more)

HOW TO APPLY FOR A PGWP

Step 3:
Sign in or Create an account



The image shows a user authentication interface with two main sections: 'Sign in' and 'Create an account', separated by a vertical line with a circle containing the word 'or' at the top. The 'Sign in' section on the left contains two dark blue buttons: the top one has a key icon and the text 'GCKey username and password', and the bottom one has a classical building icon and the text 'Canadian Interac® Sign-In Partner'. Below these buttons is a light blue button with a right-pointing triangle icon and the text 'Not sure how to sign in?'. The 'Create an account' section on the right contains a light grey button with a person icon and the text 'Register for an account'.

HOW TO APPLY FOR A PGWP

Step 4: Start an application

Start an application

Apply to come to Canada

Includes applications for visitor visas, work and study permits, Express Entry and International Experience Canada. You will need your personal reference code if you have one.

Personal Reference Code

If you have already completed the Come to Canada or the Express Entry wizard, you would have received a document checklist and/or a personal reference code, based on the answers you provided.

* Please enter your personal reference code to begin your application. (required)



Continue

Cancel

I do not have a Personal Reference Code

If you do not have a personal reference code, you may answer a series of questions to find out if you are eligible to apply for a visa and/or permit, apply for Express Entry, and begin an online application.

If you begin your application **after you have logged into your account**, you will not receive a personal reference code, as the system will save your document checklist right into your account.

Determine your eligibility and apply online:

Visitor visa, study and/or work permit

Express Entry (EE)

International Experience Canada (IEC)

HOW TO APPLY FOR A PGWP

Step 5: Determine your eligibility

Find out if you're eligible to apply

What would you like to do in Canada? *(required)* ?

Please make a selection

How long are you planning to stay in Canada? *(required)*

Please make a selection

Select the code that matches the one on your passport. *(required)* ?

Please make a selection

What is your current country/territory of residence? If you are presently in Canada, you should select Canada. *(required)*

?

Please make a selection

Do you have a family member who is a Canadian citizen or permanent resident and is 18 years or older? *(required)*

Please make a selection

What is your date of birth? *(required)* ?

Select year

Select month

Select day

Save and Exit Questionnaire

Next

HOW TO APPLY FOR A PGWP

Step 6: Select Post-Graduate Work Permit – in Canada to continue

Your results

Based on the information you provided, the result(s) below indicate(s) whether you may be eligible to come to Canada.

Temporary Resident Visa

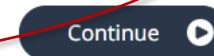
You will need a temporary resident visa to return to Canada.

If you are working or studying in Canada, your temporary resident visa may expire at the same time as your work or study permit. If your work or study permit is expiring soon, please renew your study or work permit first. Once your study or work permit is approved, you may apply for your temporary resident visa.



Post-Graduate Work Permit - in Canada

You may be eligible to work in Canada with a post-graduation work permit.



HOW TO APPLY FOR A PGWP

Step 7:

Upload required documents
and submit application
(document checklist is personalized
based on answers)

Application Form(s)

Application to Change Conditions, Extend my Stay or Remain in Canada as a Worker (IMM5710)

Supporting Documents

Recent Education Transcript ?

Completion of Studies Letter ?

Passport ?

Digital photo ?

Fees

Fees

Application	Quantity	Price (CAD) per unit	Total (CAD)
Work Permit	1	\$155	\$155
Open Work Permit Holder Fee	1	\$100	\$100

The fee shown is an estimate based on the fees in effect on the day that this Personal Reference Code is issued.

The actual fees to be paid will be calculated on the date of submission.

Total Price (CAD) \$255

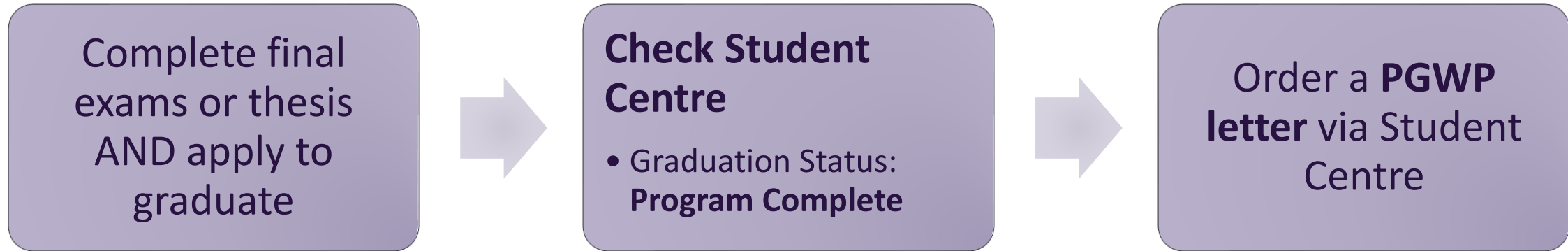
PGWP: DOCUMENTATION FROM WESTERN

- **A PGWP Letter (Completion of Studies Letter):**
 - Order a PGWP letter via Student Center (can be delivered by pick-up, **eLetter**, mail, courier or fax)
 - PGWP letter is only available upon completion of program (after adjudication)
- **Final transcript:**
 - an official transcript, or
 - an unofficial transcript from Student Centre under Web Academic Report

NOTE: PGWP application is based on completion of program. You do not need to wait for your degree or the Convocation.

https://iesc.uwo.ca/visas/documents_from_western.html

HOW / WHEN TO ORDER A PGWP LETTER



NOTE:

- For project and course-based students, program complete happens **after** the last day of your final term, e.g. January 1 for Fall, May 1 for Winter, September 1 for Summer completes.
- For thesis-based students, after your final thesis is verified and published, SGPS will then update your Student Centre indicating Completed.

WORKING AFTER YOU COMPLETE YOUR STUDY PROGRAM

(2 WAYS YOU CAN WORK FULL-TIME)

If you applied for a PGWP and you meet all these conditions:

- You applied for a PGWP **before** your study permit expired
- You have completed your study program
- You were eligible to work off-campus without a work permit while studying
- You didn't work more hours than you were allowed to

NOTE: You must stop working the day you are notified by IRCC that your application is refused.

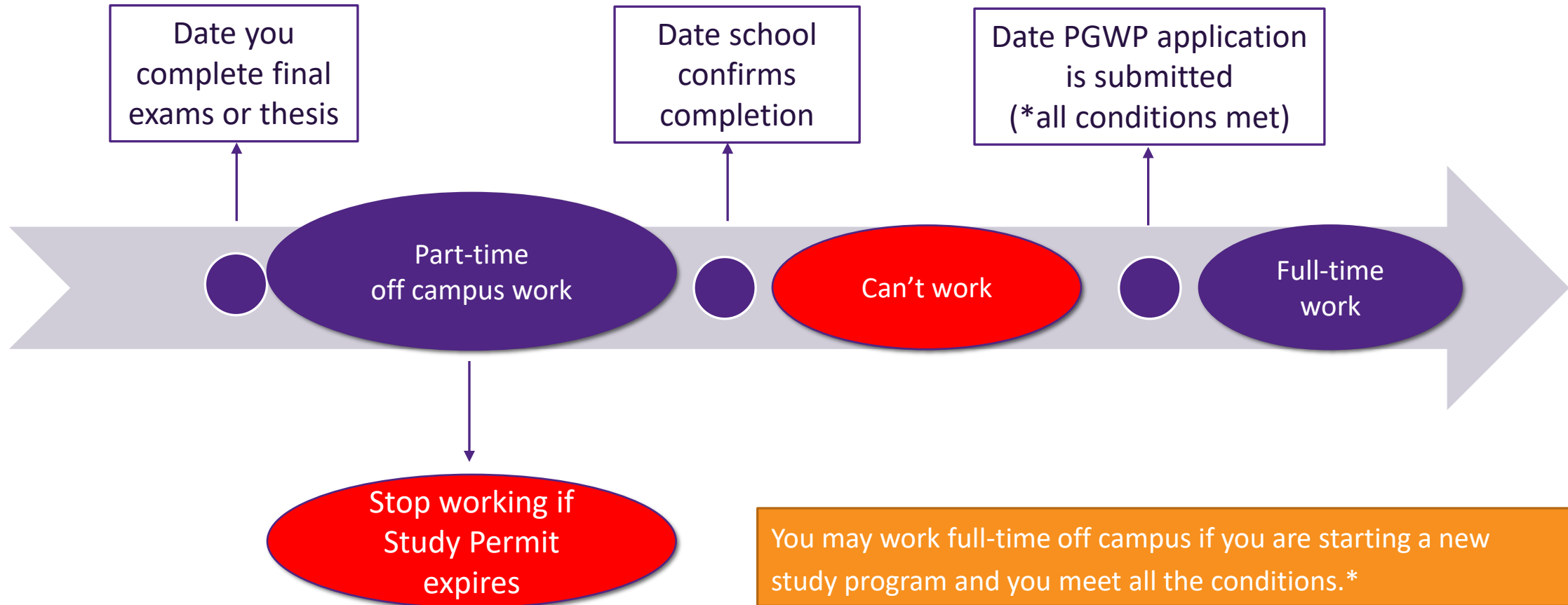
WORKING AFTER YOU COMPLETE YOUR STUDY PROGRAM

(2 WAYS YOU CAN WORK FULL-TIME)

If you are starting a new study program and you meet all these conditions:

- You have officially completed your current study program
- You were eligible to work off-campus without a work permit while studying
- You have a valid study permit or you applied to extend your study permit before it expired
- You **received a letter of acceptance** to a new full-time program at a DLI
- You will start your new program within **150 days** after you completed your previous program

WHEN CAN I WORK FULL-TIME AFTER I COMPLETE MY PROGRAM?



APPLYING FOR A SIN



Online

- <https://www.canada.ca/en/employment-social-development/services/sin/apply.html>
- You can view your SIN digitally on My Service Canada Account (MSCA) platform **within 5 business days** if your application is complete with all required documents. You will still receive your SIN in mail.

SIN Clinic at Western International (IGAB 2nd floor) on January 7 and January 8, 2025, 9am-3:30pm

In person at

Service Canada
Dominion Public Building
457 Richmond Street
London, Ontario

* There is no fee to apply for a Social Insurance Number (SIN).

NOTE: You can continue using your expired SIN while waiting for study permit extension or work permit application decision as long as you are eligible to work. You will need to apply to renew your SIN once you receive your new SP or WP.



STUDENT ADVISING

International Student Advising Appointments

- iesc.uwo.ca/appointment

Drop-In Support

- In person Monday to Friday 1- 4 pm, IGAB 2nd floor
- Virtual Immigration FAQ on select Fridays 9:30 - 10:30 am

Workshops & Information Sessions

events.westernu.ca/events/iesc

Office Hours & Reception

- Monday to Friday, 9:00 am - 4:00 pm
- **Phone:** 519-661-2111 ext. 89309
- **Email:** iesc@uwo.ca

Q & A

